

St. Bernard's Catholic School Payment Policy 2022-2023

Arrangements for tuition and other financial obligations and responsibilities must be completed before your child starts classes.

TUITION

	2022-2023	
	Active Catholic	Non-Active Catholic or Non-Catholic
1 Child	\$6,070	\$6,670
2 Children	\$11,535	\$12,735
3 Children	\$16,390	\$18,190
4 Children	\$21,245	\$23,645

Parents/Guardians are responsible for keeping tuition payments current during the time your child is enrolled.

FACTS Payment Plans

- If you choose to make a one-time tuition payment, it is due in July with a 3% discount.
- If you choose to make two tuition payments, the first half is due in July and the balance is due in December. There is an annual fee of \$10.
- If you choose to make monthly tuition payments, the first payment is in July and the last payment is in April. There is an annual fee of \$43.

FACTS Discover/Visa/MasterCard Payment Option

- If you want to charge tuition payments to your credit card, there is an additional credit card convenience fee of 2.95% that will be assessed by FACTS for each payment.

Delinquent Accounts

- Delinquencies caused by insufficient funds or closed accounts must be paid within 10 days of notice from FACTS or your bank.
- A late fee of \$30 will be assessed by FACTS.
- In the event of a family emergency impacting your finances, a written request for special arrangements may be made to St. Bernard's Catholic School's Principal.
- All unpaid accounts, which have not been satisfactorily resolved with St. Bernard's Catholic School's Principal, may be sent to a collection agency.

TUITION DISCOUNT FOR PRACTICING CATHOLICS

- Families qualify for a tuition discount of \$600 per child based on their children's reception of the Sacrament of Baptism, Mass attendance, and financial support to the Catholic Church.
- Attendance status will be reviewed annually by the Principal and Pastor prior to registration. ***Due to Covid restrictions, the Mass attendance requirement of the tuition discount policy may be modified this year.***
- If questions arise regarding eligibility for the tuition discount, verification will be made through Baptism certificates and Mass attendance records based on weekly donations.
- Families not fulfilling the requirement of children's Baptism, regular Mass attendance, and financial support to the Catholic Church will be assessed an additional \$600 per child.

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TUITION DISCOUNT FOR NEW FAMILY REFERRAL

- Families who recommend a new family to our school and it results in a new student enrollment, will receive a 3% discount on their annual tuition. The discount does not apply to students coming into Kindergarten from our preschool.

FEES

Unless otherwise indicated, special fees are due and payable at the time of formal registration in May.

Additional Fees	2022-2023
New Student Application Fee (charged online)	\$50 per child
Enrollment Fee (due in March)	\$200 per child
New Family Participation Fee (one time, refundable)	\$125 per family
Parent Teacher Club (PTC) Fee	\$30 per family
Textbook Fee	\$125 per child
Technology Fee	\$125 per child
Fees per Grade	
3 rd Grade First Holy Communion	\$30 per child
6 th Grade Science Camp (5 days, 4 nights)	\$480 per child
8 th Grade Graduation & Activities	\$250 per child
Required Financial Support	
Fall Festival Tickets (parish support)	\$20 per family
Tuition Assistance Fund (school support)	\$70 per family
Required Fundraising (except for Buy-Out Option)	
School Raffle (\$25 towards your profit obligation)	\$175 per family
Spring Gala (\$50 towards your profit obligation)	\$100 per family

- New Family Participation Fee is a good faith, one-time charge of \$125 per new family. This is refundable when a family leaves St. Bernard's and has met all obligations. Failure to fulfill school participation obligations will result in forfeiture of this fee.
- Rolled Fees – the School Raffle Tickets, Science Camp, and Tuition Assistance Fund may be considered rolled fees and added to the tuition.

Parental Work Obligation

- Each family is obligated to spend twenty (20) hours in Parental Work Obligation during the school year, ***ten (10) of which are to be at the Parish Fall Festival.***
- At the end of each school year, there will be an assessment of \$50 per each hour short. This fee must be paid prior to formal registration.

Parental Financial Responsibilities

- Each family is responsible to raise profit from a mix of SCRIP and other fundraisers per the required rate per number of children attending the school.
- Failure to meet this responsibility will result in a fee that is the difference between the Buy-Out Option (\$700) and the accumulated Profit Obligation by April 30th. The participation fee may also be forfeited.

Returned Check Policy

- Checks written to St. Bernard's School (fees, SCRIP, t-shirts, etc.) that are returned by your bank will not be resubmitted. Any check returned by the bank must immediately be paid by cash or money order plus a \$25 processing fee. A second returned check may result in your family being put on a "Cash Only" basis.