

**Technology Project - Exploravision Checklist**

<b>Complete</b>	<b>List of Tasks to Complete</b>	<b>Verify this step is complete</b>
	<b>Brainstorm</b>	
	Visit <a href="http://www.exploravision.org/resources/students/">http://www.exploravision.org/resources/students/</a> and brainstorm with your team about possible project ideas. Click on the <i>Brainstorming</i> link to work your way through this process.	Journal: Dated journal entry/ies documenting any and all ideas considered for the project.
	<b>Choose a Topic</b>	
	Evaluate the ideas & determine as a group what topic you will choose. Go to <i>Choosing a Topic</i> link at <a href="http://www.exploravision.org/resources/students/">http://www.exploravision.org/resources/students/</a> for suggestions on deciding on a direction for your topic.	Journal: Dated journal entry/ies documenting why certain topics were rejected and why you chose the topic you decided upon.
	<b>Research</b>	
	Research your topic until you thoroughly understand the current technology and the history of the technology including who, why and when was the technology invented. Be sure to use all forms of resources, not just the internet. Be cautious of Wikipedia; always confirm what you learn on Wikipedia with another reputable site. Always take note in your own words and record all information needed for a bibliography. Visit <a href="http://www.exploravision.org/resources/students/research.php">http://www.exploravision.org/resources/students/research.php</a> for ideas of sources for your research. You may find military information most helpful because many times the military has the technology long before the average person has access to it.	Journal check: Dated journal entry/ies related to your project. For advice on information to record for your bibliography, visit this link hosted by Duke University <a href="http://library.duke.edu/research/citing/">http://library.duke.edu/research/citing/</a> for information you should collect when doing research. Refer to the MLA format.
	<b>Project Development</b>	
	Double-check your journals to make sure you have completed the steps listed at <a href="http://www.exploravision.org/competition-details/developing-project.php">http://www.exploravision.org/competition-details/developing-project.php</a> .	Journal: Dated journal entry/ies addressing all items listed at the web site.
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	<b>Write Report and Abstract</b>	
	The final aspect of your project is to write your Abstract and Report where you communicate to others your ideas for the future of the technology you chose. Refer to this site for detailed information for the development of your report <a href="http://www.exploravision.org/competition-details/project-format.php">http://www.exploravision.org/competition-details/project-format.php</a>	Journal: Dated journal entry/ies verifying all information has been research and addressed for ExploraVision topic.
	Set up outline for written report using the Step Up To Writing format for outlines.	Journal check: Dated journal entry containing an outline for your report.
	Write a draft of your report using your Step Up To Writing outline and any handouts provided by your teacher.	Journal check: Hand written DRAFT REPORT written in dated journal entry/ies.
	Write Abstract Draft according to handout provided by teacher.	Journal check: Hand written draft of abstract written in journal.
	<b>Project Review</b>	
	Locate the judging rubric for ExploraVision contest and compare your Report and Abstract to the information at <a href="http://www.exploravision.org/competition-details/judging.php">http://www.exploravision.org/competition-details/judging.php</a> .	Dated journal entry indicating you have reviewed your project against the judging criteria. If you want
	<b>Type Report and Assemble Tri-Board</b>	
	Type Report including any changes indicated in hand written draft. DO NOT PUT NAME OR SCHOOL ON REPORT, ONLY NUMBER AND GRADE.	TYPED REPORT. Print an extra copy of the Abstract so
	Type Abstract. DO NOT PUT NAME OR SCHOOL ON ABSTRACT, ONLY NUMBER AND GRADE.	TYPED SINGLE PAGE ABSTRACT
	Assemble tri-board. DO NOT PUT NAME OR SCHOOL ON FRONT OF TRI-BOARD; ONLY WRITE NUMBER AND GRADE ON BACK.	Tri-Board