

# NOTEBOOK ASSIGNMENT

Mrs. Mar  
Language Arts  
7<sup>th</sup> & 8<sup>th</sup> grade

The following notebook assignment will help you to fulfill SLE 2.2 which is to use good study and organization skills.

## LANGUAGE NOTEBOOKS

1. Each student should have a folder for all loose-leaf papers, handouts, notes home, etc.
2. Each student should have a notebook/binder for note taking.
3. Notebooks will be graded AT LEAST once per quarter.
4. Notebooks will be graded on the following criteria:
  - a. Completeness
  - b. Organization
  - c. Neatness
  - d. Evidence of effort and thought.

## DIRECTIONS FOR NOTEBOOK/BINDERS

(Please use a three-ring binder and dividers for notebook)

1. Your notebooks/binders should contain the following sections, clearly labeled and separated from each other by section dividers:
  - a. Class information and grade records
  - b. Journal
  - c. Class notes, with headings in front of each different unit of study so they can easily be distinguished from the other units
  - d. Homework and corrected quizzes and tests
  - e. Writing assignments (essays, fiction, etc.)
  - g. Miscellaneous/Projects & Project information sheets.

Each of the above sections is described in more detail below.

**“Class Information/Grade Records”** section is fairly self-explanatory. I will check your planners for assignments and due dates. Keeping current grade percentages is suggested. I recommend doing it so you always know what your grade is.

The “**Journal**” section is where class journal entries will be written. This section is for the journal entries we do that coincide with class activities/lessons/units.

The “**Class Notes for Grammar**” section will contain your notes from class discussions, lectures, activities, films, and things of this nature. In this section, you will also include your own responses to and questions about topics and/or issues raised in class.

The “**Homework, Tests, and Quizzes**” section is graded for assignments (quizzes & tests must be corrected).

The “**Writing Assignments**” section is for writing assignments such as essays, short stories, research papers, reports, poetry, and all previous drafts.

The “**Miscellaneous/Projects**” section is for anything that does not fit in other categories, and is also reserved for individual, group, and class projects.